Curriculum Committee

**February 7, 2020** (8-9:30am, CC127)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: Katie Hodgin (ASG), Nora Brodnicki, Rick Carino, Elizabeth Carney, Jeff Ennenga, Megan Feagles (Recorder), Darlene Geiger, Sue Goff, Shalee Hodgson, Jason Kovac, Alice Lewis, Mike Mattson, Jeff McAlpine (Alternate Chair), Suzanne Munro, Scot Pruyn (Chair), Cynthia Risan, Esther Sexton, Sarah Steidl, Dru Urbassik, Andrea Vergun, Helen Wand

**Guests:** Lars Campbell, Bev Forney, Dawn Hendricks, Laurette Scott, Jonathan Baker

**Absent**: Karen Ash, Dustin Bare, Frank Corona, Ida Flippo, Eden Francis, Kara Leonard, Tracy Nelson, David

Plotkin, Lisa Reynolds, Charles Siegfried, Tara Sprehe

1. **Welcome & Introductions**
2. **Approval of Minutes**
	1. Approval of the January 24, 2020 minutes

*Motion to approve, approved*

1. **Consent Agenda**
	1. Course Number Changes
	2. Course Title Change
	3. Reviewed Outlines for Approval

*Motion to approve, approved*

*Re-upload consent agenda for new course title typo*

*Done by MCF on 2/7/20*

1. **Informational Items**
	1. **Program Learning Outcomes**
		1. CTE Instruction CC
			1. Laurette Scott presented
			2. Worked with Advisory Committee to clean-up the PLOs
2. **Old Business**
	1. **COMM-112 Feedback from College Council**
		1. Alice Lewis presented
		2. Removing COMM-112 as an option from AAOT, ASOT-Business, ASOT-Computer Science, and Oregon Transfer Module
		3. A few questions from College Council but no concerns
	2. **Gen Ed Courses that Need Review**
		1. Continuation of the discussion from the 12/6/19 meeting
		2. We are provisionally approving courses seeking gen ed certification
		3. Lisa Reynolds, Alice Lewis, Nora Brodnicki, Elizabeth Carney, Scot Pruyn met and presented their recommendation to approve the following courses as gen for 2020-2021 until the new review process is complete

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| **Course Number** | **Gen Ed Category** |

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| **Gen Ed Change** |

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| COMM-112 | AL | gen ed, different category |
| EC-201 | Soc Sci | gen ed, different category |
| HUM-237 | AL, CL, Soc Sci | gen ed, different category |
| MUS-206 | AL, CL | gen ed, different category |
| PS-200 | CL, Soc Sci | gen ed, different category |
| PS-297 | Soc Sci | gen ed, different category |
| SSC-237 | AL, CL, Soc Sci | gen ed, different category |
| WS-101 | AL, CL, Soc Sci | gen ed, different category |
| ENG-255 | AL | gen ed, first time |
| ENG-271 | AL, CL | gen ed, first time |
| ENG-272 | AL, CL | gen ed, first time |
| ENG-273 | AL, CL | gen ed, first time |
| GS-104 | Sci | gen ed, first time |
| GS-105 | Sci | gen ed, first time |
| GS-106 | Sci | gen ed, first time |
| GS-107 | Sci | gen ed, first time |
| HST-102 | CL, Soc Sci | gen ed, first time |
| J-216 | AL | gen ed, first time |
| PHL-101 | AL, CL | gen ed, first time |
| PHL-216 | AL, CL | gen ed, first time |
| TA-111 | AL | gen ed, first time |
| TA-122 | AL | gen ed, first time |
| TA-123 | AL | gen ed, first time |
| TA-153 | AL | gen ed, first time |

*Motion to approve, approved*

1. **New Business**
	1. **Related Instruction Review**
		1. Computation: MTH-054, MTH-275
		2. Communication: WR-101, WR-227
		3. Human Relations: PSY-215
			1. The Related Instruction Sub-Committee recommends that the above course continue to be approved in the noted Related Instruction categories.
		4. PE/Health: FRP-246
			1. FRP-246 is requesting to be Related Instruction for the first time (Effective 2020-2021)

*Motion to approve, approved*

* 1. **Course Inactivations**
		1. ART-102, ART-103
			1. Nora Brodnicki presented
			2. “We rolled themes from these classes into ART-101 Art Appreciation which is a course that transfers to four-year institutions.”

*Motion to approve, approved*

* + 1. CS-090, CS-091
			1. Bev Forney presented
			2. “We are seeing extremely low enrollment in these courses and have had to continually cancel. In addition, basic computer skills (such as offered in CS-90/91) are offered through Community Education in downtown Oregon City”
			3. It was suggested that Bev communicate to Advising what the other options are for these classes.
			4. Digital Literacy could potentially be offered through the Library and could serve students who need these courses.

*Motion to approve, approved*

* + 1. MUS-211L, MUS-212L, MUS-213L
			1. Lars Campbell presented
			2. Absorbing the content into MUS-111L, MUS-112L, and MUS-113L

*Motion to approve, approved*

* 1. **Course Hours, Instructional Method, Credits Change**
		1. ART-120
			1. Nora Brodnicki presented
			2. “align more closely with PSU and the number of hours they meet with their students for the same class (3 hours/ week).”

*Motion to approve, approved*

* + 1. CS-240M, CS-240W, CS-289
			1. Rick Carino presented
			2. 11 LAB doesn't comply with CCWD requirements of 33 LAB hours = 1 credit. Adjusted hours to comply with CCWD standards.

*Motion to approve, approved*

* + 1. ED-100
			1. Laurette Scott presented
			2. *The change in credits for ED 100 is a long time coming and has several factors. Most basically, the plan is to suspend ED 200 and fold the content into ED 100 necessitating more class time to cover the content and materials of two related/overlapping courses in one course only. This better aligns us with the other community colleges which usually offer 100 or 200 but not both. This is also confusing for students who take both when really only one is required by transfer programs. Additionally, student feedback has consistently indicated that there is not enough time to adequately cover the material or that there is enough material for a 4 credit class which I agree with as the instructor, especially with the addition of the material in ED 200 not currently covered in ED 100. Finally, the Major Transfer Map (MTM) for Elementary ED MOU which will be signed soon allows for 3-4 credits of an Introduction to the Foundations of Education course and so this will not harm students or create "credit creep" for them in their educational pathway. I think that is everything but please let me know if there are additional credits. I would also add that I am aware of the concerns of PTF regarding changes such as these, however, I am the only instructor who teaches these classes. This has no impact on PTF, only on my individual teaching load, and so if I can be of help by reaching out to Leslie to expedite the approval of this change, please let me know.*

*Motion to approve, approved*

* + 1. FRP-243
			1. Jeff Ennenga presented
			2. “We have added content which added the need for more instructional time to better meet the student learning outcomes.”

*Motion to approve, approved*

* + 1. MUS-111L, 112L, 113L
			1. Lars Campbell presented
			2. Inactivated MUS-211L, 212L, 213L and absorbing them into the 100 series

*Motion to approve, approved*

* 1. **New Courses**
		1. EMP-201, 208, 210, 212, 214, 216, 218, 220, 222, 224, 226
			1. Jonathan Baker presented
			2. New courses for the upcoming Emergency Management program
			3. There was a question about the learning outcomes that start with the word “describe”. It sounds like that level of understanding is suitable for these courses.
			4. There was a request to update the term that courses are offered as the department works out the offering schedule.
			5. Planning to offer many of these as hybrid.
			6. EMP-226 SLO5. “Exercise and maintain business continuity plans.”
			7. EMP-226 SLO2: “Conduct business impact analysis…
				1. *Make SLO changes and reupload to website*
				2. *Done by MCF on 2/7/20*

*Motion to approve, approved*

* + 1. FRP-259
			1. Jeff Ennenga presented
			2. “adding to our medical related courses. Requested from industry.”

*Motion to approve, approved*

* 1. **Program Suspensions**
		1. Paraeducator CC
			1. Laurette Scott presented
			2. “no longer academically relevant or advantageous for students and does not provide a good pathway for achieving career goals in the field of Education.”
			3. Do they want this pulled off the application now or later?
				1. Ok to pull off the application now

*Motion to approve, approved*

* 1. **Program Amendments**
		1. AS, Biological Engineering, OSU

AS, Chemical Engineering, OSU

AS, Civil Engineering, OSU

AS, Civil/Environmental Engineering, PSU

AS, Construction Engineering Management, OSU

AS, Ecological Engineering, OSU

AS, Electrical Engineering, OSU

AS, Electrical/Computer Engineering, PSU

AS, Energy Systems Engineering, OSU

AS, Environmental Engineering, OSU

AS, Industrial/Manufacturing Engineering, OSU

AS, Mechanical Engineering, OSU

AS, Mechanical Engineering, PSU

* + - 1. Megan Feagles presented on behalf of Sarah Hoover and Nora Brodnicki
			2. Art department is inactivating ART-102 and ART-103 so these are being removed from the elective list. No other changes.

*Motion to approve, approved*

* + 1. AS, Biology, OSU
			1. Megan Feagles presented on behalf of Sarah Hoover and Nora Brodnicki
			2. Art department is inactivating ART-102 and ART-103 so these are being removed from the elective list. No other changes.

*Motion to approve, approved*

* + 1. AS, English, OSU
			1. Jeff McAlpine presented
			2. Adding in more MTH options
				1. There were questions about whether MTH-243 would be an option.
				2. Jeff will bring the feedback to the department
			3. Removing courses that aren’t offered in the term that they were placed in this program
			4. Total credits change from 94-97 to 94-98

*Motion to approve, approved*

* + 1. AS, English PSU
			1. Jeff McAlpine presented
			2. Adding in more MTH options, removing HD-186, adding ENG-297
			3. Removing some courses from the electives list
			4. Total credits change from 95 to 93-94

*Motion to approve, approved*

* + 1. AS, English, UofO
			1. Jeff McAlpine presented
			2. Adding in more MTH options, removing some courses from the electives list

*Motion to approve, approved*

* + 1. CTE Instruction
			1. Laurette Scott presented
			2. Title Change: Career & Technical Education (CTE) Licensure Prep
			3. ED-100 is now 4 credits
			4. Credit change from 28-30 to 27-28
			5. Reflects changes that include feedback from Advisory Committee and Oregon Department of Education

*Motion to approve, approved*

* + 1. Early Childhood Education & Family Studies AAS
			1. Dawn Hendricks presented
			2. Adding COMM-140 and FYE-101 to elective list
			3. ED-100 is now 4 credits

*Motion to approve, approved*

* + 1. Early Childhood Education & Family Studies CC
			1. Dawn Hendricks presented
			2. ED-100 is now 4 credits instead of 3
			3. Total credits change from 49-52 to 50-53

*Motion to approve, approved*

* + 1. Electrician Apprenticeship Technologies AAS
			1. Shalee Hodgson presented on behalf of Shelly Tracy
			2. Adding back the Line Estimator (UE) focus area for Pacific Power

*Motion to approve, approved*

* + 1. Fire Science (Wildland) CC
			1. Jeff Ennenga presented
			2. Title Change: Wildland Fire Science
			3. FRP-243 is now 3 credits instead of 2
			4. Advisory committee recommended GIS course
			5. Eliminated 205 because it’s a duplicate course

*Motion to approve, approved*

* + 1. Wilderness Survival & Leadership CPCC
			1. Jeff Ennenga presented
			2. FRP-243 is now 3 credits instead of 2
			3. Total credits change from 14 to 15

*Motion to approve, approved*

* + 1. Wildland Fire Forestry CPCC
			1. Jeff Ennenga presented
			2. Removing FRP-205 and adding GIS-101
			3. Total credits change from 19 to 18

*Motion to approve, approved*

* + 1. Wildland Fire Management AAS
			1. Jeff Ennenga presented
			2. Using FRP-246 as Health/PE related instruction
			3. Adding in some Biology
			4. Moving some other courses around
			5. Total credits change from 90-94 to 90-93

*Motion to approve, approved*

* + 1. Wildland FireFighter 1 CPCC
			1. Jeff Ennenga presented
			2. Adding FRP-249, which changes total credits from 12 to 14

*Motion to approve, approved*

1. **Closing Comments**

*-Meeting Adjourned-*

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| **Next Meeting: February 21, 2020 CC127 8-9:30am** |